**HIGHER EDUCATION QUALITY COUNCIL OF ONTARIO**

**MINUTES**

**BOARD MEETING**

**BY TELECONFERENCE**

**June 22, 2016**

**12 pm – 1 pm**

**Present**

**Council Members:**

Summerlee, Alastair, Chair

Church, Leslie

Hazell, Cindy

Hill, Michael

Mayer, Denis

**Regrets:**

Stabile, Mark

**President and Secretary to the Board:**

Weingarten, Harvey P.

**Staff supporting the Council:**

Bloch-Nevitte, Susan, Executive Director, Communications

Deller, Fiona, Senior Executive Director, Research and Policy

Macri, Diana, Chief Administrative Officer

Moran, Greg, Director, Special Projects

Permato, Ellen, Executive Assistant and Recording Secretary

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| **1.** | **Call to order**  The chair called the meeting to order at 12 pm and established that a quorum of Council members was present.  He announced that first on the agenda will be the Ministry’s update from Deputy Minister Sheldon Levy. |
| **4.3** | **Ministry of Advanced Education and Skills Development’s update**  The Deputy Minister reported that his appointment as the Ministry’s ad-hoc member to HEQCO is still pending; the Ministry has a new name - Ministry of Advanced Education and Skills Development - and Deborah Matthews is the newly appointed Minister.  Highlights of the Deputy Minister’s report:   * Funding formula review * Sustainability * Highly skilled workforce report will be released on June 23, 2016 * International education * Aboriginal institutions * HEQCO mandate review |
| **2.** | **Approval of meeting agenda**  Approved unanimously. |
| **3.** | **Minutes of the meeting of May 18, 2016**  **Motion:**   1. That the Board approve the minutes of the meeting of May 18, 2016.   Moved by Michael Hill; seconded by Denis Mayer  Passed unanimously  June 2016/Motion 1 |
| **4.1** | **Chair’s update**  The Chair extended Mark Stabile’s apology to the members for not being able to attend the meeting, which was to be his last as his terms expires in August.  Two other board members’ terms will end next year. The Chair has been consulting with Cindy Hazell and Harvey Weingarten on desirable core skills of potential board members. He will discuss this issue further with the members. |
| **4.2** | **President’s update**  Harvey Weingartenreported that HEQCO will release the following reports:   1. Sustainability. The conceptual paper has been reviewed by the Deputy and his staff, college and university sectors, and the Nova Scotia government. To be published in July. 2. Differentiation capstone. The paper is being circulated for input and comments. To be published in July. 3. *Postsecondary Output and Labour Market Uptake in Regulated Professional Programs.*  The report explores how enrolments in professional programs align with labour market opportunities. To be published in September.   Planning for the HEQCO 2017 conference on *Access* has started. Several prospective speakers have been identified and contacted.  Two projects, *Postsecondary and Workplace Skills* (PAWS) *and Essential Adult Skills Inventory* (EASI), are well underway.  A number of research positions are open at HEQCO. The position posting is drawing high-caliber applicants with considerable experience in PSE. |
| **5.1** | **Annual Report 2015-16**  **Motions:**   1. That the Board approve the Annual Report 2015-16 as presented. 2. That the Chair submit the finalized report to the Minister on behalf of the Board no later than the end of July 2016.   Moved by Denis Mayer; seconded by Cindy Hazell.  Passed unanimously  June 2016/Motion 2  Comments and suggestions:   * Consistency in listing board members * Be more explicit about research projects and proposals that examine under-represented groups including Francophone and Aboriginal students. Michael Hill volunteered to assist with any future consultations on Aboriginal students. * Goal 3: *Outlook for 2015/16* should be *Outlook 2016/17* * Chair’s message: 4th paragraph: change name of Ministry to new name. The transmittal letter should also have the new name. * Graphs on publications and blogs: reverse the order for clarity, i.e. oldest to newest. |
| **5.2** | **Amendment to the Delegation of Authority (DOA) Framework (Financial)**  The DOA is amended to reflect increased authority for the position of Senior Executive Director, Research and Policy.  **Motion:**   1. That the Board approve the amended Delegation of Authority Framework (Financial).   Moved by Michael Hill; Denis Mayer  Passed unanimously  June 2016/Motion 3 |
| **6.1** | **Research**  H. Weingarten noted that HEQCO is doing fewer but bigger projects such as the *Sustainability* project and the *EASI* and *PAWS* projects previously mentioned under Item 4.2.  Access to data continues to be a critical issue. He is meeting with experts in the PSE sector who can identify sources of data and how to access them. |
| **7.** | **Executive Session (Board members only)** |
| **8.** | **Adjournment**  There being no further business, the meeting was adjourned at 1 pm |